

Horne Parish Council

www.horne-pc.org.uk

Clerk: Clare Kennedy, Red Tiles, Newchapel Road, Lingfield, Surrey, RH7 6BJ
Tel: 01342 604338 Email: horneparishcouncil@hotmail.co.uk

Meeting of Horne Parish Council

Date: Monday 15th March 2021 at 7.30pm

Location: Held by video conference on the Zoom Platform

Present:

Parish Councillors:

Mrs. A Brown (Chair)

Mr D Brown

Mr G Marks

Mrs A Michie

Mrs C Wickington

Mr R Williams

In attendance:

County Councillor Steeds

District Councillor Fitzgerald

District Councillor Bourne

Clare Kennedy

Alice Brock, Andrew Jackson, Sharyl Horley, Lorena Cusano, Tom Grist, James Thurbin, Martin, Shona Galloway, Chris Farr, Nigel Horwood

NB	<p><i>During the current Covid-19 Pandemic the following emergency measures have been put in place for conducting the business of the Parish Council:</i></p> <p><i>Horne Parish Council delegates authority to the Clerk in consultation with the Chairman Alison Brown in conjunction with ideally the Vice Chairman, but in absence any one of the remaining Parish Councillors, to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus. All decisions, expenditure and business will be recorded by minutes, and confirmed as a true record at the next allowable meeting.</i></p>
55.	<p>Procedural Matters</p> <p>55.1 Apologies for absence received from Cllr Sherwood and Cllr Lesley Steeds</p> <p>55.2 There were no disclosures by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct</p> <p>55.3 To approve the minutes as an accurate record of the February Meeting held on 15th February 2021</p> <p>55.4 Public Questions: Ten minutes available for the public to express a view or ask a question. The public are welcome to stay and observe the rest of the meeting.</p> <p>55.5 Receive any relevant updates from County and District Councillors. It was noted by all councillors that a Stop Notice has been actioned on the Hades Wood Site by SCC Cllr Fitzgerald advised he has spoken with a couple of HGV companies, one in Horne and one in Smallfield – And both companies felt that the polo pitch has exacerbated the situation</p> <p>55.6 Councillors to discuss any matters arising from previous minutes:</p> <ul style="list-style-type: none">- Jackie King – Acting Chief Exec for TDC – Letter sent regarding enforcement 24.2.21 – no response received- Charlotte Parker – letter written regarding Planning Application- Fiona Lander – email sent regarding all enforcement issues in the parish- Unit 5 Bones Lane – applicant has withdrawn the O Licence request- Clerk has reported numerous sites regarding unauthorised works. She received an email from Fiona Lander: <i>“Dear Mrs Kennedy, Thank you for your email. The two referenced cases are still being investigated. As these are planning enforcement investigations updates are not available on the Council’s website. Unfortunately at this time there are very high caseloads of older matters and new cases which officers are working on clearing. “</i> <p>Clerk to chase up Jackie King and Horne Parish Council feel that the email received from Fiona Landers is not</p>

adequate. HPC still want to request a meeting

Regarding Eulyn Farm, it was reported that on the 22nd March there would be an update on Eulyn Farm and how the appeal is progressing. Eulyn Farm at present are not allowed to process earth going forward.

Currently the Open Space Strategy is underway and on page 9 of the consultation document, it specifies woodlands and trees regarding their provision and maintenance. It may be possible to receive funding from TDC for this.

Cricket Pitch Funding – Your Fund Surrey – Clerk to chase this up and report back with further information

56. Planning

56.1 Councillors noted the circulation of planning decisions and other information to date from Tandridge District Council:

2021/138/N Honey Hill Farm , Brickhouse Lane,, RH7 6HR

Proposal *Erection of agricultural building to provide secure storage for machinery (Prior Notification for agricultural or forestry use under Schedule 2, Part 6 of GPDO) (Prior Approval).*

Decision *Prior approval not required*

56.2 To discuss and agree comments to be submitted to Tandridge District Council on the following Planning Applications

2021/198 Pondlake Cottage, Brickhouse Lane, Newchapel, Lingfield, Surrey, RH7 6HY

Proposal Conversion of existing storage barn to a residential annexe including alteration to fenestration and installation of rooflights and associated infilling of existing tractor barn.

Decision Not yet determined

Horne Parish Council do not object to this application

Horne Parish Council do not have any further comments on this application

2021/171 Merriemede, Smallfield Road, Horne, Horley, Surrey, RH6 9JP

Proposal Erection of detached garage and replacement gates to front boundary.

Decision Not yet determined

Horne Parish Council objects to this application

Horne Parish Council has further comments on this application as the application plans to sit in front of the building line. The properties currently along the location have large front gardens with no incumbent structures at present. This proposed development is of excessive size, will set an unacceptable precedent and will restrict privacy in the future

2021/168 Horne Park Farm Lodge, Bones Lane, Newchapel, Lingfield, Surrey, RH7 6HR

Proposal Erection of single storey rear extension. (Certificate of Lawfulness for Proposed Use or Development)

Decision Not yet determined

Horne Parish Council do not object to this application

Horne Parish Council do not have any further comments on this application

Plus any other planning application that may arise in the meantime (details to be circulated)

57 Finance and administration

57.1 Councillors reviewed and virtually approved the monthly financial and budgetary review

57.2 Horne Parish Council to authorise the below payments February and March 2021 and any further invoices presented at the meeting:

Chq	Payee	Description	Amount
	Clare Kirby	Clerks Salary	£860.60- Gross less NI and Tax
	Clare Kirby	Clerks Expenses	£ 30.00
	Zoom	Video Conference	£ 14.39
	Hollyhurst	Payroll Services	£ 80.00
	AAKSS	Donation	£ 500.00 - as agreed in the budget Nov20
	Blooming Arts	Donation	£ 500.00 - as agreed in the budget Nov20
	Amadeus	Stationary	£ 79.30
	CPRE	Membership	£ 36.00

57.3 Horne Parish Council noted further amendments required for the website.

57.4 Parish Councillors reviewed and approved the draft Newsletter, with the following amends:
Statement from Clair Courtinho at the top

	<p>St Mary Church Horne –state the opening times Litter Pick – 24th April 2021 – Layby and Staggered times Photographic competition Acknowledgement of Burstow Clerk still helping families in Horne</p> <p>57.5 Horne Parish Council agreed the Clerks Appraisal process and adopted the Appraisal form</p> <p>57.6 Horne Parish Council agreed to create an HR Committee made up of three councillors including Cllr Alison Brown, Cllr Michie and Cllr Williams</p> <p>57.7 Horne Parish Council agreed to confirm a date to hold the Clerks annual appraisal at the April 2021 meeting.</p>
<p>58</p>	<p>Parish Environment <i>Members of the public might be excluded from this item under the Public Bodies (Admission to Meetings) Act 1960 s2</i></p> <p>58.1 Horne Parish Council discussed the Cricket Pitch and received an update on progress regarding UK power networks whereby quotes have been requested. However at present there is no further movement</p> <p>58.2 Horne Parish Councillors discussed the polo pitch and any further action to be taken. Cllr Fitzgerald advised he would contact Tony Verbeetan for update. The Clerk is to make contact with Malcolm Ford for update and copy in Fiona Iander. The Clerk updated Horne Parish Council regarding the footpath running along side the polo pitch.</p> <p>58.3 Horne Parish Council are to note any new or previously discussed unauthorised building and planning in Horne. Parishioners have raised concerns regarding Hades Wood Farm for Councillors to consider which is located in Cogmans Lane. This is partly in Burstow Parish and partly with in Horne Parish. There is possibly an enforcement action already on the site for the removal of a large caravan. It was reported that the Environment Agency have been contacted and the fire brigade was in attendance due to mini explosions Issues with this situation as it spans from environmental issues, through to planning and waste removal etc. Cllr Fitzgerald will escalate this to Tandridge and across to Surrey</p> <p>58.4 The clerk will update the Enforcement Team at Tandridge District Council of any further issues in Horne as the arise. Clerk to report the stile on the Footpath at Shawlands out toward the wildlife centre</p> <p>58.5 Horne Parish Council to confirm action regarding the Speed Survey and the next steps</p> <p>Suggested actions from the HGV meeting: Speed Survey to be booked with Philippa Gates but not before lock down finishes ideally after the 21st June 2021 There should be Traffic Calming measures in place to keep people at 30mph especially on the straight roads eg Smallfield Road and Brickhouse Lane – Clerk to look into the traffic measures used in the local areas including Felbridge, Imberhorne Lane East Park Road is missing the road markings on joining Bones Lane and also the directional sign post</p>
<p>59</p>	<p>Dates of next Parish Council Meetings</p> <p>59.1 Meeting room at Centenary Hall provisionally booked for future meetings however alternatively due to the Corona Virus Lockdown Parish Council meetings will be held by remote video conference: Monday 19th April 2021</p> <p>59.2 Proposed dates for 2021 Horne Parish Council Meetings</p> <p>Monday 17th May 2021 Thursday 20th May 2021 Monday 21st June 2021 Monday 19th July 2021 No August Meeting Monday 20th September 2021 Monday 18th October 2021 Monday 15th November 2021 Monday 20th December 2021</p>